



GSO EC Meeting Minutes 2023-2024
February 15, 2024
Meeting @ 3:00 PM - 4:20 PM

Present:

- President: Adithya Muralli
- Treasurer: Disha Ghoshal
- Secretary: David O'Donoghue
- Speaker of the Senate: Caitlin Whittam
- Administrative Manager: Dylan Rehman
- Production Director: Venkata Jana

Called to Order: 3:07pm

Voting items:

- Approval of minutes from February 1, 2024 EC Meeting
 - *Minutes approved without revision.*

Points to be discussed

1. Approval for TopGolf expenses (Total \$4,020)- \$3119 for TopGolf itself and \$828 for Campus Transportation
 - a. 50 students for 2 hours (\$1890), including unlimited bites for \$28/person (\$1400)
 - b. Raffling for event: will go live on 02/16 at 10 AM
 - c. *In Vice President's Torres's absence, Productions Director Venkata Jana presented the Productions proposal for an outing to Top Golf.*
 - i. *President Muralli advised that Productions reserve spaces for EC Officers to attend.*
 - ii. *The EC discussed the best way to give away tickets for the event: on a first-come, first served basis; or through a lottery system in which attendees are randomly selected from a list of all interested members.*
 1. *The EC decided to give tickets away through a lottery system.*

2. First GSO Monthly Event

- a. At the recommendation of Vice President Rick Gatteau, GSO Vice President Torres and their Production team will organize small, monthly GSO gatherings in the SAC GSO Lounge.
- b. Breakfast with GSO (roughly \$1000 each event)- mingle and network in the GSO lounge on the last Wednesday of each month from 10 AM to 11:30 AM
 - i. *President Muralli reported that Vice President Rick Gatteau encouraged the GSO to do more regular, small-scale events.*
 - ii. *The GSO Productions team proposed holding a breakfast for GSO members in the GSO lounge once a month for the Spring semester.*
 1. *The \$1000 cost proposed for each breakfast serves 50 people. The service would include a continental breakfast and a bagel bar.*
 2. *Mr. Rehman advised the Productions team to consider limiting the breakfast options in order to serve more people.*

Updates

President:

- No major updates.

Vice President:

- VP Torres signed TopGolf contract for \$3119 (50 students for 2 hours, plus food)
 - \$1596 is due ASAP to hold space. Remaining balance is due 3 days before the event
- VP Torres and PD Osei contacted campus catering to begin the **first monthly event - Breakfast with GSO**
- PD Osei contacted campus transportation to utilize their service for the trip
- PD Chaitanya Jana created the raffle form for Top Golf
 - **Raffle goes live Feb 16th at 10 am**
- Coming up:
 - VP Torres working with Student Activities to get a silent party vendor.
 - VP Torres working on getting a date and time for a graduate happy hour
 - PD Chaitanya Jana working on getting performers for International Culture Day
 - PD Chaitanya Jana working on getting EventKings for Jigsaw Jam

Treasurer:

- Clearing + back and forth for DTA applications.
- Closed Internship Travel Line. Dylan I believe has already sent out an email to Sonia.

- The Sprintax payment check has been sent out, but we haven't got the codes from Sprintax yet and it's high time now. I request the Speaker to follow up with Sprintax.
- PCLP invoices in progress.
- Working with Dylan to reinstate the MOU with childcare after analyzing how many graduate students are being benefited.

Secretary:

- Organizing Elections Committee
- Drafting Call for Nominations
- Preparing Minutes to be Published on Website

Speaker:

- No major updates.

New Business:

- Student Activity Fee Increase Proposal
 - *The EC agreed to have a proposal ready to present to senators by February 29, 2024. The proposal will be distributed with the March Senate meeting agenda.*
 - *President Muralli spoke with Vice President Gatteau about the fee proposal.*
 - *President Muralli argued that the EC choose a single increase amount to propose to the Senate. President Muralli argued that the fee be increased by \$15 each semester, which would provide enough income for the GSO to have the same budget in the 2024-2025 academic year, as it had in the 2023-2024 academic year.*
 - *President Muralli encouraged the EC to consider how best to market the fee increase to graduate students.*
- Hiring Media Manager
 - *Two candidates are interested, who learned about the position by word of mouth. A formal job posting has not been listed.*
 - *The EC discussed if the job description should be posted in order to gather a larger applicant pool.*
 - *EC agreed that hours for Media Manager should be increased from five hours per week to ten hours per week.*

Approved by the GSO Executive Council on 02/22/2024

- *President Muralli called for a vote: to conditionally approve the increase of the Media Manager position to ten hours per week. Formal approval would have to be granted by the Senate.*
 - *Present EC members unanimously agreed to increase the Media Manager's hours to ten hours per week.*

Meeting adjourned at 4:05pm