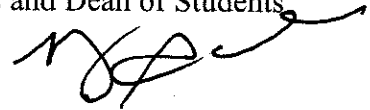


MEMORANDUM

TO: Anand Aiyer, President, Graduate Student Organization
Robert Wuagneux, Treasurer, Graduate Student Organization

FROM: Richard Gatteau, Vice President for Student Affairs and Dean of Students

DATE: 05/20/2021



SUBJECT: Certification of GSO Budget for the 2020-2021 Fiscal Year

In accordance with SUNY policies and procedures, I am certifying the Graduate Student Organization (GSO) 2020-2021 academic year budget (attached). The proposal assumes that the appropriate GSO student offices and staff have complied with all the rules and regulations governing development and release of these budgets.

You have available the **Revised Student Activity Fee Guidelines**:

- Of particular importance, student activity fees must be allocated in a viewpoint neutral manner; including any future distributions from resources pooled in the programming account;
- Expenditure of student activity fee funds and any proposed sources of revenue must be in compliance with Board of Trustees Policy regarding the use of funds (8 NYCRR section 302.14, paragraph 3);
- Charitable donations to a non-profit organization may be funded only from the net proceeds of a fund-raising activity;
- A designated fiscal agent must be utilized to disperse funds;

An annual audit of student activity fee funds must be conducted by an independent auditor.



To the best of my knowledge, I recognize that you are in compliance with these guidelines, in addition to observing the current constitution and local fiscal policy. I also encourage the officers of GSO to work closely with the GSO Senate to ensure that there is a common understanding and agreement on expenditures.

If you have any questions, please do not hesitate to contact me.

- cc. L. Gomes, Vice President for Finance and Chief Budget Officer
M. Reinhardt, Finance Director, Faculty Student Association
E. Wertheimer, Dean of the Graduate School and Vice Provost