



MEMORANDUM

TO: Claran Martis, President, Graduate Student Organization
Christine Wang, Treasurer, Graduate Student Organization

FROM: Dr. Richard J. Gatteau, Vice President for Student Affairs

DATE: June 8, 2022

SUBJECT: Certification of the GSO Academic Year Budget 2022-2023

In accordance with SUNY policies and procedures, I am certifying the Graduate Student Government (GSO) 2022-2023 academic year budget (attached). The approval assumes that the appropriate GSO student officers and staff have complied with all rules and regulations governing development and release of these budgets.

You have available the **Student Activity Fee Guidelines**:

- Of particular importance, student activity fees must be allocated in a viewpoint neutral manner; including any future distributions from resources pooled in the programming account;
- Expenditure of student activity fee funds and any proposed sources of revenue must be in compliance with Board of Trustees Policy regarding the use of funds (8 NYCRR section 302.14, paragraph 3);
- Charitable donations to a nonprofit organization may be funded only from the net proceeds of a fund-raising activity;
- A designated independent fiscal agent must be utilized to disburse funds;
- An annual audit of student activity fee funds must be conducted by an independent auditor.

To the best of my knowledge, I recognize that you are in compliance with these guidelines, in addition to observing the current constitution and local fiscal policy. I also encourage the officers of GSO to carefully work with the GSO Senate to ensure that there is a common understanding and agreement on expenditures.

I would like to congratulate you on the quality of the process budget document, both its layout and explanatory notes. If you have any questions, please do not hesitate to contact me.

cc: L. Gomes, Vice President for Finance
D. Panico, Assistant Vice President, Audit & Management Advisory Services